

State of Texas
County of Tarrant
City of Grapevine

The Board of Commissioners of the Grapevine Housing Authority met in Regular Session on this the 13th day of September 2012 in the Conference Room of Grapevine Housing Authority, with the following members present to wit:

Jane Everett	Chair
Randy Bacon	Vice Chair/Finance Officer
Joetta King	Commissioner
Karen Rice	Commissioner
Doris Waite	Resident Commissioner

Constituting a quorum, with the following also present:

Debra Wells	Executive Director
Sharron Spencer	City Council Liaison

CALL TO ORDER

Commissioner Everett called the meeting to order at 4:30 p.m.

CITIZENS COMMENT

NEW BUSINESS

Item #1 Consideration and discussion of Resolution 12-03 Authorizing the Executive Director to execute a contract with J.C. Lewis Construction, LLC in the amount of \$275,000.00 plus approved change order in the amount of \$26,400

The Board discussed approval of the contract with J.C. Lewis Construction, LLC for replacement of siding with Hardie Plank, installation of new gutters, addition of insulation and turbines. Also discussed was approval for a change order to wrap beams that originally called for painting and painting of handrails. A proposal was provided by J.C. Lewis Construction for the additional work.

The Board was informed that references were contacted and the contractor's work was found to be excellent. They were also informed that several websites required by HUD were checked and the company was found to be acceptable.

Commissioner Rice moved to accept Resolution 12-03 Authorizing the Executive Director to execute a contract with J.C. Lewis Construction, LLC in the amount of \$275,000.00 plus approved change order in the amount of \$26,400.00.
Commissioner Bacon seconded.

Ayes: Everett, Bacon, King, Rice & Waite
Nayes: None
Absent: None

Motion passed.

Item #2 Consideration and discussion of Resolution 12-04 Authorizing the Executive Director to execute a contract with Ormsby Inc. in the amount of \$3,600.00 to remodel housing office

The Board was provided with a proposal from Ormsby Inc. for enlarging the kitchen by removing a storage closet, building custom cabinets for storage, building a new wall to create a storage room and painting the former maintenance office to become the new Section 8 office.

Commissioner Bacon moved to accept Resolution 12-04 Authorizing the Executive Director to execute a contract with Ormsby Inc. in the amount of \$3,600.00 to remodel housing office.
Commissioner Rice seconded.

Ayes: Everett, Bacon, King, Rice & Waite
Nayes: None
Absent: None

Motion Passed.

Item #2 Consideration and discussion of Resolution 12-05 Authorizing the Executive Director to execute a contract for fencing on Texas Street and Starnes Street

The Board discussed the additional reserves that needed to be allocated towards a project before September 30, 2012. The executive director was asked to get bids for a project to utilize the funds so she provided information for fencing to be installed on Texas Street and Starnes Street.

Three companies provided bids earlier in the year for fencing on Texas Street. The companies were contacted for new bids using three products; Trex, Aluminum and Vinyl and to include Starnes Street. Only one company responded.

The board discussed cleaning the fence line and maintaining it instead of installing fencing on both streets. It was also discussed to use other projects to utilize the reserves and for the executive director to provide contracts at the next meeting.

ADJOURNMENT

Commissioner King moved the meeting be adjourned. Commissioner Waite seconded.

Ayes: Everett, Bacon, King, Rice & Waite
Nayes: None
Absent: None

Motion passed. Meeting adjourned at 5:15 p.m.

The Board realized a motion was not made regarding the fencing project so Chairman Everett reopened the meeting at 5:16 p.m.

Commissioner King moved to not proceed with the fencing project as presented in Resolution 12-05. Commissioner Bacon seconded.

Ayes: Everett, Bacon, King, Rice & Waite
Nayes: None
Absent: None

Motion passed.

ADJOURNMENT

Commissioner Rice moved the meeting be adjourned. Commissioner Bacon seconded.

Ayes: Everett, Bacon, King, Rice & Waite
Nayes: None
Absent: None

Motion passed. Meeting adjourned at 5:20 p.m.

ADJOURNMENT

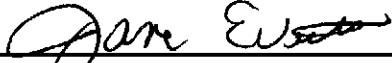
Commissioner King moved the meeting be adjourned. Commissioner Bacon seconded.

Ayes: Everett, Bacon, King, Rice & Waite
Nays: None
Absent: Bacon

Motion passed. Meeting adjourned at 5:45 p.m.

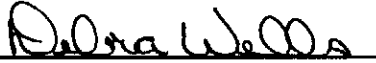
PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE
GRAPEVINE HOUSING AUTHORITY ON THE 26TH DAY OF SEPTEMBER
2012.

APPROVED:



Jane Everett, Chair

ATTEST:



Debra Wells,
Executive Director